

SET UP MY ONLINE STUDENT ACCOUNT

1. Click **First Time Users Start Here** on my.maricopa.edu

2. Follow instructions provided

LOGIN

1. Click **Login** on my.maricopa.edu

2. Enter your **Maricopa Enterprise ID (MEID)**

3. Enter **Password**

4. Click **Sign in**

5. Click **Student Center**

REGISTER FOR CLASSES

1. Click **Add a Class** under **Academics** tab

2. Select **Term** (semester), **Program** (credit/non-credit), and **College** from the drop down menu

3. Select **Search for Class** or enter **Class Number**

4. Click **Select Class** button for open classes

5. Click **Next**

6. Click **Proceed to Step 2 of 3** or repeat steps to add additional classes

7. Click **Finish Enrolling** when done adding classes

MAKE A PAYMENT

- 1.** Click **Make a Payment** under **Financials** Tab
- 2.** Make the payment using credit card or select payment plan option
- 3.** Print the payment confirmation

VIEW MY GRADES

- 1.** Click **Grades** under **Academic** tab
- 2.** Most recent grades will display
- 3.** Select **Change** button to view grades from other **Terms** (semesters) or **Locations**, then click **Continue** button
- 4.** Click **Printer Friendly Version** box
- 5.** Right click mouse to **Print**

UPDATE MY CONTACT AND ADDRESS INFORMATION

- 1.** Click on **Contact Information Box** under **Personal Information** tab
- 2.** Update information
- 3.** Click **Save**
- 4.** Click **Ok**

Getting Help...

- Click the **Help** link in the online Student Center
- Click **Help** tab on my.maricopa.edu for tutorials, search features and more.
- Call Maricopa Helpdesk 1-888-994-4433, available 24 hours a day, 7 days a week

My.maricopa.edu





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